



Information Security Management System Policy

We (ULKASEMI Pvt. Limited) will provide leadership in every aspect of our business. We will give every effort to complete our work by offering optimum quality to fully satisfy or exceed our customer's expectation. We will continually develop our management systems and remain focused on our customer services system.

To meet our goals, we have adopted a information security management system and put our effort to comply with all applicable laws, thus we can continually improve our information security management system. We will set information security management systems objectives properly for ensuring continual improvement. Our information security management system policy is appropriate to our purpose and our context of the organization which will support all strategic direction from our top management.

Our human resources will be our greatest asset for all the time, and we will provide regular training and opportunity of development to our people so that the information security, cyber security, data security and all controls continually improve to achieve the goal of our information security management systems.

Our policy will be documented and communicated within our organization. We consider our duty to review the policy periodically and ensure that it remains relevant and appropriate to our organization.

Apart from mentioned statement, following part in the policy is to ensure that:

- As the business process requires, information should be made available with minimal disturbance to staff and the general public. CIA method will be implemented
- The confidentiality of this data will be protected. Information confidentiality will be ensured, including but not limited to research, third parties, and personal and electronic communications data.
- All legal and regulatory standards will be met.
- All actual or suspected information security breaches must be reported to and investigated by the appropriate authorities, including incident response.



- Appropriate access control will be maintained, and data will be kept safe from unwanted access. To complement the ISMS policy, procedures, and guidelines for Ulkasemi will be available in print and online forms through an intranet system

Approved By

A handwritten signature in black ink, appearing to read 'Enayetur Rahman', is written over a horizontal line.

Enayetur Rahman
Chief Executive Officer
ULKASEMI Pvt. Limited